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| Job Title | Professional Direct Care Counselor |
| Job Description | <ul style="list-style-type: none"> • Provide proper level of supervision necessary to ensure each child's safety and well-being <u>at all times</u>. • Be aware of and accountable for each child's on-going activity in your care. • Cultivate developmentally appropriate independence in children through planned but flexible program activities. • Positively reinforce children's efforts and accomplishments. • Maintain detailed and accurate documentation and daily progress notes. • Become familiar with child's history which includes habits, interests, and special needs. • Ensure continuity of care for children by sharing with incoming care-givers information about each child's activities during the previous shift and any verbal or written information or instructions given by other professionals. • Obtain information and interpreting information in terms of residents. • Ensures and maintains safety of property belonging to and on HWHF grounds. • Ensures the safeguard of moneys belonging to HWHF or its clients. • Ensures that program schedules and functions are met in a professional and timely manner. • Interact directly with residents • Assist in planning and executing group, program and recreational activities • Be knowledgeable with DFPS Minimum Standards, and adhere to • Serve meals to each resident according to menu • Maintain work environments free of recognized hazards • Keep facility clean and sanitized. • Do laundry as needed. • Provide transportation to the residents for appointments as needed • Complete training hours annually in child care services, excluding first aid and orientation. |
| Qualifications | <ul style="list-style-type: none"> • High School Diploma • Valid Driver's License • Must provide proof of Liability Insurance on personal vehicle upon demand • Flexible Schedule a PLUS • Must be at least age 21 • Good writing skills, detailed and legible • Have a love for children • Dependable |
| Salary/Hours | \$9.00- \$10.00/ per hour (based on experience) |
| Employer/Agency | HEARTS WITH HOPE FOUNDATION (HWHF), RTC/GRO |

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| Address | P.O. BOX 1623 |
| City, State, Zip | SPRING, TX 77383 |
| Contact Person | MS. ANGELA FRANKLIN |
| Contact Title | HUMAN RESOURCES |
| Telephone Number | 281) 651-1207 |
| Fax Number | 281) 651-1153 |
| Email Address | a.franklin@heartswithhopefoundation.org |
| Application Method | heartswithhopefoundation.org |
| Opening Date | 12/01/2014 |

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.