

<b>Job Title</b>	Case Manager / Social Worker II
<b>Employer/ Agency</b>	Catholic Charitie
<b>Job Description</b>	<p>The Senior Services Department of Catholic Charities is seeking a Case Manager, Social Worker II .Case Manager/Social Worker II is responsible for providing and delivering services to senior clients, coordinating and supervising certified volunteers and working as part of a team. Services include assessment, planning, case management, education, counseling and appropriate referrals of community resources. The successful candidate will have at least two years of experience working with older adults.</p> <p><b>PRINCIPAL DUTIES</b></p> <ul style="list-style-type: none"> <li>• Conducts comprehensive psycho-social assessments of clients' needs through home visits, makes appropriate referrals to secure necessary supportive services.</li> <li>• Develops and monitors client service plans to ensure consistency of service(s); provides budget management assistance and monitoring as well as referrals to appropriate available financial resources.</li> <li>• Provides extensive case management on an ongoing basis in clients' homes.</li> <li>• Utilizes Health IDEAS, Economic CheckUP screenings, and Benefits CheckUp screenings on all clients as well as other evidence-based models as needed.</li> <li>• Collaborates with service providers and parishes to coordinate and advocate for client needs including but not limited to medical, benefits.</li> <li>• Uses Efforts to Outcomes (ETO) to maintain accurate and timely client records per COA, HIPAA and Program Operations Manual. Other databases may be required such as local disaster recovery.</li> <li>• Files all necessary forms and documents to maintain compliance with Record</li> <li>• Reviews. Compiles and submits reports accurately and timely. Conducts Record Reviews.</li> <li>• Participates in professional self-development via supervision and continuing education classes.</li> <li>• Supervises social work student interns and works with the faculty advisors.</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Master's degree in Social Work or related field from an accredited university, preferably with a gerontology concentration.</li> <li>• LMSW, LCSW, or temporary license and eligible to obtain LMSW within 12 months of hire date.</li> <li>• Two years of experience specifically with the senior population preferred. Internship hours apply.</li> <li>• Bilingual Spanish/English preferred.</li> <li>• Demonstrated knowledge of community resources for seniors preferred.</li> <li>• Strong interview and assessment skills.</li> <li>• Ability to work under pressure and manage deadlines.</li> <li>• Knowledge and experience with Word and Excel spreadsheet and word processing programs.</li> </ul>

	<ul style="list-style-type: none"> <li>• Must have reliable transportation, valid Texas driver's license and valid vehicle insurance</li> <li>• Position requires frequent driving in personal vehicle and/or Agency vehicle to include freeways and highways to satellite offices, and offsite meetings and events, throughout the three counties served by Catholic Charities Disaster Recovery.</li> </ul>
<b>Salary/Hours</b>	Full Time, DOE
<b>Employer/Agency</b>	Catholic Charities
<b>City, State, Zip</b>	Houston, TX
<b>Application Method</b>	<a href="https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=1833&amp;clientkey=C184945087565AE7BAA81D76126F182">https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=1833&amp;clientkey=C184945087565AE7BAA81D76126F182</a>
<b>Opening Date</b>	Immediately

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