

<b>Job Title</b>	Bilingual School Counselor
<b>Employer/ Agency</b>	Catholic Charitie
<b>Job Description</b>	<p>The School Counselor is responsible for providing support and behavioral health services to students attending private inner city elementary and middle schools. Services are delivered in collaboration with students' parents' guardians and school teachers in addition to other pertinent school staff. The intent of these services is to support the instructional mission of the school by striving to facilitate mutual understanding of student needs and providing direct care in the form of individual, group, and family counseling. In this capacity the counselor must display a thorough knowledge of developmental appropriateness, overall knowledge of child development, and a commitment to develop the potential of all students while demonstrating a positive ability to work in harmony with others. The successful candidate will be able to conduct clinical assessments, develop individualized service plans, provide counseling services, present trainings or workshops, and complete all associated documentation in a thorough and timely manner. They may also participate in outreach functions and be assigned to mentor graduate level interns. Services will need to be provided in both English and Spanish.</p> <p><b>PRINCIPAL DUTIES</b></p> <ul style="list-style-type: none"> <li>• Utilizes clinical skills, including screening, assessment, diagnosis and service planning to provide appropriate care to students, families, and groups in multiple school settings.</li> <li>• Regularly communicates appropriate information with parents/guardians and teachers to ensure services are effective and safety concerns are properly addressed.</li> <li>• Provides workshops and presentations.</li> <li>• Participates in and executes abuse risk management responsibilities to ensure the safety of students.</li> <li>• Supervises the work of assigned interns/students to ensure compliance with ethical practices and promote professional growth.</li> <li>• Meets or exceeds productivity and outcomes targets as outlined in the Performance Indicator Report.</li> <li>• Completes paperwork within required time frames including, assessments, service plans, efforts, quarterly reviews, closing summaries.</li> <li>• Maintains records in accordance with regulatory/agency standards.</li> <li>• Enters data in a clear, accurate, and timely manner.</li> <li>• Promptly submits documentation needed for the tracking of output/outcome measures.</li> <li>• Routinely participates in ongoing training.</li> <li>• Maintains professional licensing requirements.</li> <li>• Participates in staff meetings, case staffings, consultations, and staff development trainings.</li> <li>• Regularly meets with assigned supervisor for clinical supervision.</li> <li>• Contributes to the program's development of partnerships within the community</li> </ul>

<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Master's degree in mental health field</li> <li>• Licensed by the State of Texas (LCSW, LPC, LMFT). Highly qualified candidates nearing full licensure may be considered.</li> <li>• At least one year experience in a direct clinical setting.</li> <li>• Crisis counseling experience, including the ability to assess and refer students/parents to community mental health resources and agencies.</li> <li>• Bilingual English/Spanish (Native or Near-Native Fluency Required).</li> <li>• Ability to work with school and community personnel to bring together resources for students.</li> <li>• Thorough knowledge of developmental appropriateness and overall knowledge of child development.</li> <li>• Experience providing treatment that is sensitive to cultural diversity.</li> <li>• Public speaking ability, including the ability to provide presentations and workshops to large audiences.</li> <li>• Must be well organized with the ability to gather, track, and report large quantities of data</li> <li>• Knowledge and experience with Word and Excel spreadsheet and word processing programs.</li> <li>• Must have reliable transportation, valid Texas driver's license and valid vehicle insurance</li> <li>• Position requires frequent driving in personal vehicle and/or Agency vehicle to include freeways and highways to satellite offices, and offsite meetings and events, throughout the three counties served by Catholic Charities Disaster Recovery.</li> </ul>
<b>Salary/Hours</b>	Full Time, DOE
<b>Employer/Agency</b>	Catholic Charities
<b>City, State, Zip</b>	Houston, TX
<b>Application Method</b>	<a href="https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=3553&amp;clientkey=C184945087565AE7BAA81D76126F1823">https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=3553&amp;clientkey=C184945087565AE7BAA81D76126F1823</a>
<b>Opening Date</b>	Immediately

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