

Job Title	Disaster Case Manager Supervisor
Employer/ Agency	The Alliance
Job Description	<p>The Alliance’s mission is to create opportunities for refugees, immigrants, and underserved residents to achieve their goals for self-sufficiency and improve their quality of life. In the aftermath of Hurricane Harvey, The Alliance responded by contacting hundreds of families and performing dozens of visits to homes and apartment communities, connecting people to resources, and performing recovery assessments. We continue our recovery efforts by advocating for services and resources for limited English proficient (“LEP”) populations and helping individuals and communities with recovery and redevelopment needs, with the goal of transforming communities, one family at a time.</p> <p>The Disaster Case Management Supervisor will provide support and supervision to direct service team in ensuring individuals and families affected by Hurricane Harvey receive an equitable opportunity to access holistic services and resources to achieve recovery and self-sufficiency. Service areas include Brazoria, Fort Bend, and Galveston counties. This is a temporary position which may be extended depending on funding.</p> <p>Main duties include:</p> <ul style="list-style-type: none"> • Supervise and mentor direct services team comprising of up to 10 Disaster Case Managers • Train and provide technical assistance and support to team • Review case files and provide feedback to Disaster Case Managers • Represent the Alliance with governmental agencies, VOADS, LTRCs, and partner agencies at meetings • Stay current on policies, program implementations, and issues and update team of changes • Form partnerships for collaboration and direct referrals • Provide on-going program evaluation and recommendations to the Community Impact Director & Counsel • Serve as a mediator in the event of conflicts • Prepare and submit weekly, monthly, quarterly and other periodic reports as required; produce ad hoc reports as requested
Qualifications	<p>Required Qualifications and experience at this Level</p> <ul style="list-style-type: none"> • Bilingual, bicultural highly preferred • Experience working in areas of case management, disaster recovery and/or advocacy required • Prior supervisory experience required; case management supervision experience strongly preferred • College degree or equivalent experience • Ability to work independently and as part of a team • Willingness to work flexible hours

	<ul style="list-style-type: none"> • Proficiency in Microsoft Office • Valid driver's license, clean driving record, automobile liability insurance, and a vehicle • A commitment to humanitarian issues, equal access to opportunity, and building resilient, welcoming communities
Salary/Hours	Based on Education & Experience, Full Time
Employer/Agency	The Alliance
Address	6440 Hillcroft Ave.
City, State, Zip	Houston, TX 77081
Application Method	Apply at https://thealliancetx.org/careers/
Opening Date	08/01/2018

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