

Job Title	Case Manager –Fort Bend Area
Employer/ Agency	Catholic Charities of the Archdiocese of Galveston-Houston
Job Description	<p>Catholic Charities is seeking a Case Manager to provide comprehensive case management services to Unaccompanied Refugee Minor (URM) foster families and URM foster children residing in the St. Jerome Emiliani Homes for Children Program.</p> <p>PRINCIPAL DUTIES:</p> <ul style="list-style-type: none"> • Coordinate and provide comprehensive case management services to Unaccompanied Refugee Minor (URM) foster families and URM foster children. • Promote a sense of connection to family, community, American and native country and culture provide a system for youth to master specific life, educational and vocation skills resulting in opportunities to utilize these skills to gain independence. • Assist foster parents and create opportunities within the program for youth to experience the core value of generosity (community service, volunteering, random acts of kindness, etc.). • Work closely with Case Management Supervisor and Individual Service Planning (ISP) team members to ensure youth’s permanency plan is progressing and in the best interest of the youth. • Communicate with key agencies such as United States Council of Catholic Bishops (USCCB), Office of Refugee Resettlement (ORR), courts, Immigration and Naturalization Service (INS), Office of Immigrant and Refugee Affairs (OIRA) and consulates are required.
Qualifications	<p>MINIMUM EDUCATION:</p> <p>Bachelor’s degree in social work or other human service field of study (psychology, sociology, counseling, etc.) from an accredited education institution is required.</p> <p>Master’s degree in social work or other human service field of study (psychology, sociology, counseling, etc.) from an accredited education institution is preferred.</p> <p>MINIMUM SKILLS AND EXPERIENCE:</p>

	<ul style="list-style-type: none"> • Multicultural and Bilingual in relevant languages is preferred • Knowledge of Social Work Principles and Ethics • Experience working with juveniles, especially adolescents and families • Working with immigration related agencies and systems is preferred • Must have reliable transportation, valid Texas driver's license, and evidence of insurability • Ability to work independently with minimum supervision • Ability to work collaboratively with all stakeholders and maintain a professional courteous demeanor • Ability to demonstrate skill in written and oral communication
Salary/Hours	TBD
Employer/Agency	Catholic Charities of the Archdiocese of Galveston-Houston
Address	2900 Louisiana
City, State, Zip	Houston, TX 77006
Contact Person	Guadalupe Bravo-Perez
Contact Title	Human Resources Generalist
Telephone Number	713-874-6623
Fax Number	713-526-1546
Email Address	gbravoperez@catholiccharties.org
Application Method	www.catholiccharities.org
Opening Date	8/25/2015

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