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| Job Title | Advocate/ Mental Health Social Services Fort Bend/ Harris County |
| Employer/ Agency | Youth Advocate Programs |
| Job Description | The YES Waiver Advocate provides support services in a variety of home and community based settings to children and adolescents with severe emotional disturbances to contribute to their community functioning and assist them in avoiding institutionalization. The services include skilled mentoring and coaching, supporting the Waiver participant in preventing and managing behaviors that create barriers to inclusion in community activities, and supporting the participant in achieving independence and integration into the community. The Advocate is responsible for accurately documenting services, attending Wraparound Team meetings as needed, and communicating participant progress to supervisors, team members, and the referring authority. All services are delivered in compliance with the YES Waiver Policy and Procedures manual, YAP standards, and all state and federal regulations governing the delivery of service. |
| Qualifications | <p>Responsibilities and Duties</p> <p>EDUCATION: High School Diploma or equivalent. A minimum of one year of documented full-time experience in the provision of service activities comparable to that specified under the service definition to a population similar to those served under this waiver. Life experience may be considered if the documented experience includes activities that are comparable to services specified under the service definition.</p> <p>MENTAL/PHYSICAL DEMANDS TYPICAL OF THIS POSITION:</p> <p>Ability to manage multiple projects/tasks, utilize creativity, maintain a high level of decision-making, ability to adapt to a constantly changing work environment, maintain a high level of record keeping/routine paperwork, provide close attention to detail, ability to travel, ability to work under pressure for results, establish own goals, meet frequent deadlines, work in a closely supervised environment, and work closely with others.</p> <p>In keeping with Youth Advocate Programs', Inc. philosophy that each employee or prospective employee should be encouraged to reach his or her full potential, and in compliance with the American's with Disabilities Act (ADA), reasonable accommodations or modifications will be made for qualified applicants with disabilities to allow such individuals with disabilities to perform the essential functions of this position.</p> <p>Qualifications and Skills</p> <p>SPECIAL TRAINING/SKILLS (Licenses and Certifications):</p> <p>State/Federal Mandated Clearances and criminal background checks Valid Driver's License Minimum insurance bodily injury liability coverage of \$100,000 per person/\$300,000 per accident</p> |

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| | <p>CPR/First Aid Behavior Management (Mandt) Problem Solving Skills</p> <p>Investigates and provides root cause analysis of problems, suggests alternatives, evaluates outcomes, and makes formal recommendations for solutions. Communication Skills</p> <p>Consistently uses good listening skills to remain informed and acts upon or acknowledges receipt of information. Provides well-organized and clearly written information. Math Skills</p> <p>Performs accurate basic mathematical functions such as addition, subtraction, multiplication, and division. Computer Knowledge</p> <p>Word Processing Software Internet/E-mail EXPERIENCE/TRAINING: A minimum of one year of documented full-time experience in the provision of service activities comparable to that specified under the service definition to a population similar to those served under this waiver. Life experience may be considered if the documented experience includes activities that are comparable to services specified under the service definition.</p> <p>Job Type: Part-time</p> |
| Salary/Hours | \$14.00/Hr |
| Employer/Agency | Youth Advocate Programs |
| Address | 4120 directors Row Suite D |
| City, State, Zip | Houston, TX 77092 |
| Contact Person | Vanessa Lopez |
| Contact Title | Administrative Manager |
| Telephone Number | 713-741-4121 |
| Email Address | Vlopez@yapinc.org |
| Application Method | Resume |
| Opening Date | Immediately |

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