

Job Title	Senior Counselor
Employer/ Agency	City of Houston-Houston Health Department
Job Description	<p>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</p> <p>The Senior Counselor for My Brother's Keeper-Houston Movement will function as the area lead for System of Care service implementation within the designated MBK area. This position will coordinate provider services to ensure an array of services and supports for children and families with diverse and multiple needs. This position will be involved in some direct service delivery functions including referral screening and triaging.</p> <p><u>RESPONSIBILITIES:</u></p> <ul style="list-style-type: none"> • Coordinate System of Care services for internal and external partners • Designs, supervises and evaluates delivery of diagnostic, assessment, evaluation and referral services to City children and families. • Screens and triages referrals to the appropriate service provider; follow-up with service provider. • Designs, prepares and delivers presentations to City department heads, managers and supervisors to generate program interest and support for MBK. • Designs, prepares and presents counseling services training and orientation to department heads, managers and supervisors. • Provides and/or coordinates intervention counseling and supports for clients experiencing more sensitive and/or complex problems. • Coordinate services among agencies representing diverse sectors. • Convene partners for case staffing and agency meetings. • Maintain communication with internal and external partners to ensure school and community-based service delivery. • Supervises and reviews counseling case management activities. • Supervises, guides, evaluates and trains Counselors or autonomously directs a comprehensive counseling program. • Complete required documentation and reports. • Assist with data collection and evaluation.
Qualifications	<p>MINIMUM EDUCATIONAL REQUIREMENTS</p> <p>Requires a Bachelor's degree in a social or behavioral science, such as Sociology, Psychology, Social Work or Counseling.</p> <p>MINIMUM EXPERIENCE REQUIREMENTS</p>

	Three years of professional experience in counseling or related social services work are required. A Master's degree in a social or behavioral science may substitute for two years of the experience requirement.
Salary/Hours	8000 North Stadium, 8th Floor M-F / 8AM – 5PM (hours may vary*)
Employer/Agency	City of Houston-Houston Health Department
Address	8000 North Stadium Dr., 7 th Floor
City, State, Zip	Houston, TX 77054
Contact Person	Chelsea Ford
Contact Title	Senior Human Resources Generalist
Telephone Number	832-393-4888
Fax Number	832-393-5254
Email Address	Chelsea.ford@houstontx.gov
Application Method	http://www.houstontx.gov/hr/careers.html
Opening Date	4/10/2016

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