

**AUTHORIZATION TO RELEASE EDUCATIONAL RECORDS  
Family Educational Rights and Privacy Act of 1974 as Amended (FERPA)**

I \_\_\_\_\_ hereby voluntarily authorize officials in the  
[Print Name of Student]  
University of Houston department(s) identified below to disclose personally identifiable information from my  
educational records. (Please check the box or boxes that apply):

- Registration and Academic Records
- Scholarships and Financial Aid
- Student Financial Services
- Undergraduate Scholars @ UH (formally USD)
- University Advancement
- Dean of Students Office
- Other (Please Specify) \_\_\_\_\_

Specifically, I authorize disclosure of the following information or category of information. (Please check the box or  
boxes that apply):

- Grades/Transcripts
- Financial Aid
- Disciplinary
- Housing
- Scholarship and/or Honors
- Photos
- Academic Records
- All University Records
- Billing
- Other (Please Specify) \_\_\_\_\_

This information may be released to: \_\_\_\_\_  
[Print Name(s) of Individual(s) To Whom University May Disclose Information]  
\_\_\_\_\_ for the purpose of informing:

- Family
- Educational Institution
- Honor or Award
- Employer/Prospective Employer
- Public or Media of Scholarship
- Other (Please Specify) \_\_\_\_\_

Please provide a password to obtain information via the phone: \_\_\_\_\_. The password  
should not contain more than ten (10) letters. You must provide the password to the individuals or agencies listed  
above. The University will not release information to the caller if the caller does not have the password. A new  
form must be completed to change your password.

**This is to attest that I am the student signing this form. I understand the information may be released  
orally or in the form of copies of written records, as preferred by the requester. This authorization will  
remain in effect from the date it is executed until revoked by me, in writing, and delivered to Department(s)  
identified above.**

\_\_\_\_\_  
Student Name [please print]

\_\_\_\_\_  
PeopleSoft I.D. Number

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date