

Rebecca M. Wyke, Ed.D.

PROFESSIONAL EXPERIENCE

Interim President, University of Maine at Augusta

Current

University of Maine System

Temporarily reassigned from the position of Vice Chancellor to the interim presidency at the University of Maine at Augusta (UMA). Serve as the chief administrative and education officer of the University and as a member of the University System's Presidents Council. Enrolling more than 6,000 students, UMA is the third largest university in the System providing quality distance and on-site education through its main campus in Augusta, its satellite campus in Bangor, 8 learning centers, and 56 receiving sites across the state. UMA offers 18 baccalaureate programs, 11 associate degrees, and multiple certificate programs taught by 276 full and part-time faculty and 236 staff.

Vice Chancellor for Finance and Administration Treasurer of the Board of Trustees

2008 – Present

University of Maine System

Appointed the Vice Chancellor for Finance and Administration and Treasurer of the Board of Trustees of the University of Maine System in 2008. Serve as the principal advisor to the Chancellor and Board of Trustees for financial and administrative operations of the System and its seven universities. System-wide responsibilities for policy and planning, financial management, human resource administration, labor relations, information technology and security, property management, legal counsel and the Board office. Staff to the Board of Trustees standing committees on Audit, Investment, and Finance, Facilities and Technology. Member of the Chancellor's Cabinet and the Presidents Council.

Commissioner, Department of Administrative and Financial Services

2003 - 2008

State of Maine

Appointed the Commissioner of the Department of Administrative and Financial Services in 2003. Served as the principal fiscal advisor to the Governor and oversaw the development of the State budget, the collection of State revenues and the payment of State government obligations. Exercised managerial, planning and policy oversight for the Department of Administrative and Financial Services and performed statewide responsibilities for financial management, human resource administration and labor relations, information technology, and property management.

Chief Deputy Secretary of State

1995 - 2002

State of Maine

Appointed the Chief Deputy Secretary of State in 1995. Managed the financial, technological and legislative activities of the Department and exercised managerial, planning and policy oversight for the three functional bureaus: the Maine State Archives; the Bureau of Corporations, Elections and Commissions; and the Bureau of Motor Vehicles.

Director of Corporations and Elections

1990 - 1995

Maine Department of the Secretary of State

Directed the operations of the Division of Corporations and Elections, including oversight of state elections, as well as all activities related to corporate and Uniform Commercial Code filings.

Business Manager

1989 - 1990

Maine Waste Management Agency

Managed the administrative, personnel and budget activities of the state agency.

PROFESSIONAL EXPERIENCE - Continued

Firm Administrator **1986 - 1989**
Simoneau & Norton, Certified Public Accountants
Managed the overall administration of the firm, including fiscal management, client relations, workload control and personnel.

Supervisor of Public Disclosure **1986**
Maine Department of the Secretary of State
A joint office of the Secretary of State and the Commission on Governmental Ethics and Election Practices. Responsible for the review of candidate and lobbyist financial reporting.

EDUCATION

University of Pennsylvania
Philadelphia, Pennsylvania

Doctor of Education in Higher Education Management **2013**
Dissertation: *Teaching Creativity and Innovation in Higher Education.*

University of Maine
Orono, Maine

Master of Arts in Public Administration **1989**

Bachelor of Arts in Political Science, interdisciplinary concentration in Legal Studies **1985**

President of the graduating class in 1984. Inducted into the All Maine Women Society, a service honor sorority for senior women. Recipient of the Howard R. Neville Award for high achievement and excellence in contributing to the betterment of the University.

Resident Director (1984-85); Resident Assistant (1981-82).

SELECTED ACTIVITIES & ACHIEVEMENTS

Unified Online Initiative **2015 - Present**
Chair of the team developing an implementation plan for a system-wide institutional collaboration model for online, distance, hybrid and other digitally enhanced teaching and learning modalities to meet learner and state needs. The plan will include recommendations for: policy and governance; a common, robust and effective technology platform; and the formation of a leadership team.

SELECTED ACTIVITIES & ACHIEVEMENTS - Continued

University of Maine System

2008 – Present

Vice Chancellor of the department overseeing the University System's \$500 million unrestricted operating budget and \$150 million in unrestricted activities, financial and administrative services, and general operations of the System and its seven universities. Developed and implemented best practices to monitor and report on the University System's financial health to the Board of Trustees and the public, including: multi-year financial analysis to project revenues and expenditures five years into the future; current fiscal year forecasting to project year-end results at critical intervals during the fiscal year; and financial ratio analysis to monitor the financial strength of the System and its seven universities. Implemented a Budget Stabilization Fund to supplement revenues and stabilize the budget during enrollment declines and economic downturns (currently \$21 million) and a Strategic Investment Fund targeted for critical non-recurring investments (currently \$5.5 million annually). Developed a system-wide policy on the use of University funds to ensure that all funds are expended for business purposes that support and advance the mission of the University System and its seven universities. Also established a system-wide policy for the development and management of operating and capital budgets to provide an engaged and iterative process for developing the unified budget for the University System and its seven universities that ensures the fiduciary responsibilities of multiple stakeholders (Board of Trustees, Chancellor, Treasurer, and Presidents) are met and that the campus and community constituencies can engage in the process.

US-UK Senior Leader Dialogue

2015

Participated in a five-day summit with higher education leaders from the United Kingdom and the U.S. convened by the University of Pennsylvania's Penn Ahead, an alliance for higher education and democracy. The summit explored the shifting public purposes of higher education and the implications for leadership.

Academic Portfolio Review and Integration Process Oversight Committee

2014 – Present

Member of the Process Oversight Committee charged with investigating and re-imagining the academic portfolio of the seven-university System to identify opportunities for academic restructuring that will enhance program quality, broaden access, and realize financial savings.

Outcomes Based Funding Review Team

2013

Chaired the review team that developed an outcomes based funding formula for the University of Maine System to align state funding with state goals. Recommendations were accepted by the Presidents Council and were unanimously approved by the Board of Trustees. The formula was implemented in fiscal year 2014.

Administrative Reviews

2012 – Present

Oversee the work of multiple administrative review teams charged with redesigning the delivery of administrative services for the University of Maine System and its seven universities to improve efficiency and effectiveness. Recent and current administrative reviews include: information technology; procurement; human resources and labor relations; facilities planning, construction and management; and finance and budget.

Case Study of Irish Higher Education

2012

Participated in an 11-day research project in Ireland led by the University of Pennsylvania's Graduate School of Education. The project resulted in a published case study, which compared Irish higher education to higher education in certain U. S. states in four performance areas: preparation for and participation in postsecondary education; completion of certificates and degrees; affordability for students and families; and research.

SELECTED ACTIVITIES & ACHIEVEMENTS – Continued

University of Maine System Board of Trustees Goals & Actions **2012**

Staffed the Board's Trustee Affairs Committee in developing a set of strategic directives to support student success, meet employer needs and develop a 21st century educational delivery system.

Multi-Year Financial Analysis for the University of Maine System **2010**

Developed a long-range financial modeling tool that evaluates the fiscal impact of key budget drivers such as enrollment; faculty and staff compensation; investments in physical plant; and State appropriation invested in the System. The report presents alternative forecasted scenarios for achieving financial sustainability.

Shared Services Advisory Council for the University of Maine System **2009 - Present**

Chair of the Advisory Council comprised of university representatives charged with the oversight of system-wide administrative policies and the management of shared services.

New Challenges, New Directions Initiative for the University of Maine System **2009**

Ex-officio member of the *New Challenges, New Directions Task Force*, the Chancellor's initiative designed to maintain the affordability of higher education for Maine students, close a financial structural gap of \$42 million from FY2010 through FY2013, and provide a greater focus on addressing the state's educational and economic interests. Chair of the Work Group charged with reviewing administrative, student and financial services.

Maine Department of Administrative and Financial Services **2003 - 2008**

Commissioner of the Department overseeing a broad range of services, including: the **Bureau of the Budget** responsible for developing and monitoring an annual \$7 billion budget; the **Office of the State Controller** responsible for the payment of State obligations and the preparation of the State's annual financial statements; the **Maine Revenue Service** responsible for the administration of State tax laws and the collection of State revenues; the **Bureau of Human Resources** responsible for negotiating and enforcing the collective bargaining agreements with the State's employee unions as well as employee recruitment and hiring, training efforts and the employee health plan; the **Bureau of Financial and Personnel Services** responsible for performing all financial and human resources functions for the 15 Cabinet level agencies of State government and a host of smaller agencies; the **Office of Information Technology** responsible for setting policy and managing information technology across state government; the **Bureau of Alcoholic Beverages and Lottery Operations** responsible for State Lottery operations and oversight of the State's wholesale liquor business; and the **Bureau of General Services** responsible for overseeing the design and construction of State facilities and public schools, the management of State buildings and grounds, leased space, procurement, central printing, fleet management, the State's mail service and risk mitigation through the State's self-insurance pool.

Budget Reform Commission **2005**

Chair of the commission composed of legislators, Executive branch officials and public members that redesigned the State budget document to provide greater transparency. The new format was adopted into law in 2006 and first implemented for the FY2008/2009 biennium.

Dirigo Health Board of Directors **2004 – 2008**

Ex-officio member of the Board at the inception of the Dirigo Health Agency.

Commission to Unite the Departments of Behavioral Development and Human Services **2003 - 2005**

Member of the Commission that designed the organizational structure of the new Department of Health and Human Services. Also served as chair of the Finance subcommittee.

SELECTED ACTIVITIES & ACHIEVEMENTS – Continued

Rapid Renewal – Online Vehicle Registration Renewal Service **2000 - 2002**

Chair of the committee that developed an Internet-based vehicle registration and excise tax payment system, which included representatives from ten pilot municipalities. The program was believed to be the first e-government application allowing citizens to pay fees to two separate levels of government in one seamless transaction. In its first two years of operation, over 25,000 renewals were completed online and thirty-six municipalities participated in the program. In 2001, Rapid Renewal was named to Civic.com's Civic 50 Awards list for its use of technology to provide government services in a more efficient manner.

Motor Vehicle Information System **1999 – 2001**

Project leader for \$11.4 million initiative to develop a new motor vehicle information system. Developed the legislative funding proposal, issued the RFP, and negotiated the vendor contract, including a 20% reduction of the bid price. Led the project team in the successful development and implementation of the system.

InforME, the Information Resource of Maine **1996 - 2002**

Co-chaired the committee that developed the concept and legislation for a public-private partnership to operate the State's Internet portal and develop online services for businesses and citizens. Successfully advocated for the bill before the Maine Legislature. Served as staff to the chair of the new Board and oversaw the development and administration of e-government projects through InforME. InforME received the 1st place Best of the Web Award for State Government Portals in 2004.

National Voter Registration Act **1994**

Facilitated the implementation of the provisions of the National Voter Registration Act in public assistance agencies and public high schools in Maine. In recognition of this work, the Secretary of State received an award for outstanding achievement in implementing the National Voter Registration Act presented jointly by the League of Women Voters, the NAACP, Human Serve, and Disabled and Able to Vote.

Elections Advisory Committee **1993 - 1997**

Coordinator of the group of local election officials, legislators and democracy educators who advise the Secretary of State on election issues. Organized the first Annual Elections Conference to educate and train election officials in Maine, 1994. The conference is now in its twenty-first year.

Legal Advisory Board **1990 - 1997**

Coordinator of the group of corporate attorneys who advise the Secretary of State on corporate issues. Developed legislation and successfully advocated for the Maine Revised Limited Partnership Act in 1991/92; the Maine Limited Liability Company Act in 1993/94; and the Maine Limited Liability Partnership Act in 1995/96. Served in a consulting capacity and contributed to legislation for the Maine Revised Article 9-A of the Uniform Commercial Code, adopted in 2001, and the Maine Model Business Corporation Act, adopted in 2002.

Corporate Information System **1990 – 1992**

Project leader for the successful development and implementation of a new corporate database and imaging system. In recognition of the project, the Secretary of State received the International Merit Award presented by the International Association for Corporate Administrators for the innovative application of technology.