

## Communication Sciences and Disorders Fee Waiver Policy

It is the policy of UH Communication Sciences and Disorders to accommodate individuals who apply to our graduate program who meet the required criteria for financial assistance by waiving the fee for the graduate application. Applicants can qualify for a fee waiver by meeting at least one of the following criteria:

1. The applicant must meet the requirements to qualify as a low-income family as determined by the U.S. Department of Health and Human Services poverty guidelines. **(See guide below)**. An applicant requesting a fee waiver based on being a low-income family must provide the proper documentation to support their request.
  - a. Most recent year's tax return
  
2. The applicant participates in one of the federal Trio Programs, which incorporates application fee waivers into the programs. These program include, but are not limited to: McNair Post-Bac Achievement Program, Upward Bound, Upward Bound Math Science, Veteran's Upward Bound, Talent Search, and Student Support Services. An applicant requesting a fee waiver based on being a part of a federal TRIO program must provide the proper documentation to support their request.

Applicants should notify the UH ComD Program Manager and/or Graduate Program Coordinator before submitting his/her graduate application that he/she will be requesting a fee waiver. The Program Manager will then request the proper documentation from the applicant, based on the reason for the request. Once the documentation has been verified and approved by the Program Manager he/she will notify the Graduate School of the fee waiver request. Once the Graduate School confirms the request, the applicant will then be notified by the Program Manager to complete his/her graduate application. The Program Manager will then document that the applicant's fee has been waived.

\*Size of family means the number of exemptions listed on the qualified income tax return form

\*\*Income Level refers to the adjusted gross income state on the previous year's filed federal income tax.

Household Size*	Maximum Income Level (Per Year)
1	\$23,879
2	\$32,155
3	\$40,432
4	\$48,708
5	\$56,984
6	\$65,261
7	\$73,537
8	\$81,814

<https://www.benefits.gov/benefits/benefit-details/1640>

### UH ComD Contacts

**Program Manager**

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