



**UNIVERSITY of HOUSTON**

# **AFRICAN AMERICAN STUDIES PROGRAM**

## **SAMPLE APPLICATION**

### **APPLICATION FOR UNDERGRADUATE SCHOLARSHIPS**

**For Full Time, Current Students Who Are Declared Minors in African American Studies ONLY**

**This form is to be completed only by undergraduate students who are declared minors in African American Studies and who have completed 12 hours of undergraduate credit in residence at the University of Houston.**

To be eligible for scholarships in African American Studies after submitting a completed application form:

- You must be a declared minor in African American Studies
- You must be enrolled as a full-time student (at least 12 credit hours). Students enrolled less than 12 hours during the semester (s) for which the scholarship is awarded are ineligible to receive the award.
- You must have completed 12 hours of undergraduate credit in residence at the University of Houston.

*An Application for Undergraduate Scholarships* must be received in the office of African American Studies, 629 Agnes Arnold Hall, by the deadlines specified. The application must include the following information.

#### **Checklist**

- A completed application form dated and signed. ( )
- Official UH document indicating current cumulative GPA. ( )
- A personal letter of intent. This **MUST** be no more than two double-spaced, typewritten pages summarizing: 1) area of research study/interest in African American Studies; and 2) educational objectives. ( )
- To be considered complete, two (and **no more than two**) letters of support must be received by the deadline. Letters must be no more than two double-spaced typewritten pages. ( )

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**DUE MARCH 31, 2006** for undergraduate scholarships

**JOHN RUEBEN SHEELER MEMORIAL SCHOLARSHIP:** Established in 1981 by the widow of Dr. John Rueben Sheeler, historian and chair of the Department of History and Geography at Texas Southern University, this scholarship provides funding to academically talented students who have declared minors in African American Studies and whose GPAs are at least 3.0. The amount of this award is \$1,000.00.

**MRS. DEBBIE HALEY ACADEMIC SCHOLARSHIP:** Established by Mrs. Debbie Haley and African American Studies, this

scholarship provides funding to students who have declared minors in African American Studies and whose GPAs are at least 2.5. The amount of this award is \$1,000.00.

**FRIENDS OF AFRICAN AMERICAN STUDIES SCHOLARSHIP:** Established in 1999 by supporters of African American Studies throughout the Houston community, this scholarship provides funding to students who have declared minors in African American Studies and whose GPAs are at least 2.5. The amount of this award is \$1,000.00.

**NEWLY ADMITTED STUDENTS SHOULD NOT USE THIS FORM.**

TYPE and print and fill out the form completely. **Incomplete forms will not be considered.** Enter your name at the top of every application page.

Name John Doe Male  Female

Current Address 4800 Calhoun Phone (123) 456-7895

Email Address johndo@uh.edu Student ID# 124567891

Undergraduate Political Science Undergraduate Minor M..A. Intended Degree \_\_\_\_\_

Racial/Ethnic Background (US Citizens/Permanent Residents):

- African-American/Black/African (non-Hispanic origin)
- American Indian or Alaskan Native
- Asian or Pacific Islander
- Hispanic
- Latino
- White/European/Caucasian
- Other \_\_\_\_\_
- Prefer not to respond

For International/Non-US Citizens, please indicate country of citizenship \_\_\_\_\_

**I certify that the information contained within this application is, to the best of my knowledge, accurate.**

Jane Doe  
Signature of Applicant

02/13/2006  
Date

**Names of persons sending letters of recommendation to the African American Studies office.** (applications without letters of recommendation will be considered incomplete)

1. Dr. Jane Doe U of H Social Work janedoe@uh.edu  
(Name) (Address) (Department) (Email)

2. Dr. James Doe U of H History Jamesdoe@uh.edu  
(Name) (Address) (Department) (Email)

Submit completed application to: **African American Studies Program, University of Houston, 629 Agnes Arnold Hall, Houston, TX 77204-3047.** An email confirming the receipt of your application will be sent to you. A follow up email will be sent, if needed, once the application is complete. For those who do not have an email address, please include a self-addressed, stamped post card (5x7) with this application. If you do not receive an email or post card by March 31,2006 you may assume that your application remains incomplete.

**STOP HERE. SPACE BELOW IS FOR OFFICE OF AFRICAN AMERICAN STUDIES USE ONLY.**

Letter of Intent \_\_\_\_\_ Letters of support \_\_\_\_\_ Official UH GPA \_\_\_\_\_

Application Complete date \_\_\_\_\_ "Receipt" notification sent \_\_\_\_\_ "Complete" notification sent \_\_\_\_\_

African American Studies Program  
University of Houston  
629 Agnes Arnold Hall  
Houston, TX 77204-3047

### Letter of Support for Undergraduate Scholarships

Please Type

Applicant's Name John Doe

Address 4800 Calhoun Blvd.

Major Department(s) Political Science Minor Department(s) \_\_\_\_\_ Degree Objective M.A.

Person writing letter Dr. Jane Doe

(Optional) I hereby waive the right provided by the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) to view this letter of recommendation in my file at the University of Houston.

Signature of Applicant Jane Doe Date 02/13/06

#### SUMMARY EVALUATION

Among approximately \_\_\_\_\_ students I have taught/advised in this field during the past 10 years, I would rank this applicant as follows based on potential to pursue/complete undergraduate study. This is my opinion of the applicant's all-around qualification for success in undergraduate study.

- Outstanding:** The best in a current class, probably in the upper 5 %.
- Very Good:** Ability stands out, is easily identifiable, probably in the upper 15 %, clearly in upper 25 %.
- Good**
- Average**

*The reverse of this document may be used for typewritten or printed comments.  
Letters of no more than 2 double-spaced, single-sided pages may also be attached.*

State the basis of your judgment regarding the applicant's ability to pursue undergraduate study.

Signature \_\_\_\_\_ Position \_\_\_\_\_

Institution and address \_\_\_\_\_ Date \_\_\_\_\_

**Mail to:** AFRICAN AMERICAN STUDIES PROGRAM, UNIVERSITY OF HOUSTON,  
629 AGNES ARNOLD HALL, HOUSTON, TX 77204-3047

*The deadline for undergraduate scholarships is **March 31, 2006***  
African American Studies Program

University of Houston  
629 Agnes Arnold Hall  
Houston, TX 77204-3047

## Letter of Support for Undergraduate Scholarships

Please Type

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

Major Department(s) \_\_\_\_\_ Minor Department(s) \_\_\_\_\_ Degree Objective \_\_\_\_\_

Person writing letter \_\_\_\_\_

(Optional) I hereby waive the right provided by the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) to view this letter of recommendation in my file at the University of Houston.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

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