

Dear Applicant:

Thank you for your interest in serving as an instructional assistant for the Gerald D. Hines College of Architecture. Your contributions will enhance the College's commitment to providing quality academic services to its students.

The selection process for instructional assistants requires a thorough review of academic credentials and the applicant's familiarity with the subject matter. In addition to reviewing these qualifications, great consideration is given to the applicant's English language proficiency, both written and verbal, as English is the language of instruction in our classrooms and studios.

Please complete the attached application and return it to the Dean's Office by July 14. If this deadline falls on a weekend, the following Monday will serve as the final deadline. Students who have been selected to serve as instructional assistants will be notified by email of their selection. Additional details about the assignment will also be included in this email notice.

Again, thank you for your interest and I look forward to working with you this academic year.

Sincerely,

Trang A. Phan
Assistant Dean

6/2011

APPLICATION FOR INSTRUCTIONAL ASSISTANTSHIPS

PLEASE PRINT LEGIBLY

Applicant Name _____

myUH ID # _____

Current Mailing Address (street address, city, state & zip):

UH Email Address: _____@uh.edu

Semester(s) Applying for: Fall _____ Spring _____ Year _____

Submit the following information along with your application:

- a. Two letters of reference (e.g., faculty, previous employers)
- b. Curriculum vitae
- c. Transcript (copies acceptable)

Please mark the courses for which you wish to serve as an Instructional Assistant. All assignments run the duration of the academic calendar (Fall and Spring), and typically carry either a 10-hour/week workload. We cannot offer any 20-hour/week assignments. The first number in parentheses denotes the required work hours for the assignment. The second number indicates how many assistants are needed for the course. Assignments are subject to change.

SINGLE SEMESTER ASSIGNMENTS

- A. _____ **ARCH 1200**: Introduction to Architecture, Industrial Design, and Interior Architecture (10/2)
Fall semesters only.
- B. _____ **ARCH 1359**: Design Since 1945 (10/2)
Spring semesters only.
- C. _____ **ARCH 4427**: Technology 5 (10/2)
Course content: Architectural research, materials, and methods.
Fall semesters only.
- D. _____ **ARCH 2230**: Architectural Programming (10/1)
Spring semesters only.

FALL & SPRING ASSIGNMENTS

- A. _____ **ARCH 2327**: Technology 1 (10/2)
Course content: Conceptual structural systems, conceptual environmental systems, and architectural research.
Fall semester.
ARCH 2328: Technology 2
Course content: conceptual structural systems, conceptual environmental systems, and programming.
Spring semester.
- B. _____ **ARCH 3327**: Technology 3 (10/2)
Course content: quantitative structural systems and environmental systems.
Fall semester.
ARCH 3328: Technology 4
Course content: quantitative structural systems and environmental systems
Spring semester.
- C. _____ **ARCH 2350/2351**: Survey of Architectural History I & II (undergraduate sections) (10/4)
ARCH 6340/6341: Survey of Architectural History I & II (graduate sections)
- D. _____ **ARCH 4360**: Technology 6 (10/1)
Course content: practice of architecture, integrated practice, and alternatives.
Fall/Spring semesters.