

Job Title	Care Coordinator
Employer/ Agency	The Harris Center for Mental Health and IDD
Job Description	<p>Description</p> <p>Under the general direction of the Clinical Team Lead, the Behavioral Health Response Team Care Coordinator (CC) provides case management and coordination of care services. The Care Coordinator will provide all services within the community for individuals participating in a housing program affiliated with the Coalition for the Homeless. The CC will provide care coordination and case management services as part of a multidisciplinary team that includes a Master Level Clinician or LPHA and LCDC. Peer support services are also offered within the program. The CC will be expected to provide transportation to consumers often. Through the provision of intensive crisis intervention, engagement, and care coordination services, maintaining housing and mental health is the primary focus for this program. The Care Coordinator must hold a valid, State of Texas driver's license and required insurance coverage. Staff are required to transport consumers using their personal vehicle and will be reimbursed for mileage by the Agency.</p> <p>Responsibilities:</p> <ul style="list-style-type: none">• Conducting comprehensive clinical assessments to determine service needs and track progress towards treatment goals.• Collaborating with the treatment team to develop personalized recovery plans, ensuring they are authorized and signed by a Licensed Practitioner of the Healing Arts (LPHA) for consumers on your caseload.• Ensuring that all provided services meet eligibility criteria and comply with agency and regulatory guidelines.• Delivering skills training and psychosocial rehabilitation services to address severe and persistent mental illness and related challenges that hinder individuals' functioning.• Providing crisis interventions to alleviate symptoms and prevent the need for more restrictive environments.• Assisting consumers in accessing necessary care and services based on their individual needs.• Conducting training and education sessions on mental illness, medication importance, and related information according to the Harris Center's curriculum.• Monitoring consumer progress towards treatment goals and compliance with eligibility requirements.• Meeting productivity standards set forth in operational guidelines.• Demonstrating ethical conduct in all clinical and professional activities.• Adhering to agency policies, procedures, and documentation requirements set by accrediting/regulatory bodies and performance contracts.

Qualifications	<p><i>Education:</i></p> <ul style="list-style-type: none"> • Bachelor’s degree (B.A.) from four-year accredited college or university with a major in a social, behavioral, or human service field, including but not limited to: psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human development, gerontology, and educational psychology, required. <p><i>Experience:</i></p> <ul style="list-style-type: none"> • Minimum of one year experience in the mental health field, preferred. <p><i>Other Key Qualifications</i></p> <ul style="list-style-type: none"> • Must maintain a valid Texas Driver's License and be insurable under Agency policy. • The ideal candidate will be required to transport consumers using their personal vehicle and will be reimbursed for mileage by the Agency. <p><i>Knowledge, Skills & Abilities:</i></p> <ul style="list-style-type: none"> • Basic understanding of mental illness, common signs and symptoms and able to identify difficulties with coping in community settings. • Strong communication skills, listening and interpersonal skills above average, written documentation is clear, concise, well- constructed and grammatically correct. • Able to work collaboratively with others in a teamwork environment. • Effective time management and organizational skills. Able to execute standard word processing. • Must be able to work autonomously in a fast paced environment.
Salary/Hours	Full-time
Address	5901 Long Dr
City, State, Zip	Houston, TX 77087
Application Method	Apply Here: https://prd01-hcm01.prd.mykronos.com/ta/6140328.careers?CareersSearch=
Opening Date	Immediately

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