

Job Title	LMSW/LCSW Case Manager
Employer/ Agency	Covenant House Texas
Job Description	<p>Position Summary: Under general supervision, provide case management services to clients, draw upon clients' strengths to inform service planning, advocate on behalf of clients, collaborate with other service providers, and manage crisis situations. Provide administrative support to programs by maintaining client files, entering data, and completing required documentation.</p> <p>Specific Responsibilities:</p> <ul style="list-style-type: none">• Provide case management services for youth to include community resources, and assistance with internal and external referrals for medical, parenting, employment, and housing needs.• Duties may include intake, case management, monitoring, group facilitation, and resource referrals.• Practices the Trauma Informed Care Model using the strengths-based approach.• Serves as a positive role model for youth and staff. Engages with youth in a respectful manner and makes them feel welcome.• Ensures the safety and basic needs of the youth are met in an appropriate and caring manner.• Continually and creatively promotes key words of Safe, Clean, Productive, and Fun and are incorporated in all aspects of campus life for engaged youth.• Identify and leverage clients' strengths as part of service planning to help clients achieve their self-defined goals.• Collaborate with various community programs and agencies to advocate for client population needs and provide referrals.• Communicate with members of the community, colleagues, and clients effectively and efficiently.• Effectively manage crisis situations through assessing, deciding, and acting in accordance with standards and laws in emergency situations involving the health and safety of client being compromised.• Maintain case records and documentation as appropriate, including service plans, progress notes, intake reports, and incident reports.• Analyze situations within the setting taking into consideration the client, policies, safety, and staff to determine the best course of action.• Transport clients to agencies and services, as needed.• Performs other duties/responsibilities or special projects, as necessary.

Qualifications

Position Requirements:

- Requires a bachelor's degree in social or behavioral sciences or administrative field.
- Licensure requirements - LMSW, LCSW, or equivalent required.
- Requires 2 years relevant experience with youth; or equivalent combination of education and experience
- Experience with databases; intermediate level experience with Outlook and Word required.
- Client Focus - Builds strong client relationships and delivers client-centered solutions.
- Action Oriented - Takes on new opportunities and tough challenges with a sense of urgency, high energy, and enthusiasm.
- Interpersonal Savvy - Relates openly and comfortably with diverse groups of people across levels, functions, cultures, and geography.
- Values Differences - Recognizes the value that different perspectives and cultures bring to an organization; is sensitive to socio-economic and cultural norms, expectations, and ways of communicating.
- Instills Trust - Gains the confidence and trust of others through honesty, integrity, and authenticity.
- Situational Adaptability - Adapts approach and demeanor in real time to match the shifting demands of different situations.
- Demonstrates self-awareness - Uses a combination of feedback and reflection to gain productive insights into personal strengths and weaknesses.
- Detail oriented - work with strong focus on accuracy to maintain neat, well-organized records.
- Work independently, exercise initiative, and accomplish tasks without continuous supervision.
- Must possess or be able to obtain a valid Texas driver's license.
- Standard First Aid and CPR Certification as required by individual program.
- Must be certified in "Handle with Care" (HWC) as required by program.
- Must have a valid Texas Drivers License and good driving record

Working Conditions:

- Frequently required to sit or stand, use manual dexterity, speak, listen, hear, and write.
- Works in an office or indoor environment with little or occasional light physical effort, and moderate noise.
- May occasionally lift and/or move up to 25 pounds and occasionally lift to 50 pounds.
- At a minimum, 50% local metro travel required, including transporting clients, participating in community outreach programs, attending meeting and training opportunities.

Salary/Hours	\$45,000 - \$55,000/year Full-time
City, State, Zip	Houston, TX
Application Method	Apply Here: https://www.indeed.com/q-covenant-house-l-texas-jobs.html?vjk=d024ce9e4f1d53d3
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.