

# **The Online Graduate Certificate in Museum & Gallery Management**

## M.A. in Arts Leadership University of Houston

The Online Graduate Certificate in Museum and Gallery Management, offered through the M.A. in Arts Leadership Program, is an exclusive 12-credit, non-degree program at the University of Houston. The program can be completed in one to three years and provides concentrated study in the business and administrative aspects of museum and gallery spaces. During this online synchronous program, students will have the opportunity to meet with their instructors and peers in each of their classes for a one-week in-person portion of the course. Students will have the option of engaging in field trips and visit with working professionals in the field in the city of Houston.

### **Certification Requirements for Prospective UH Graduate Students**

Prospective UH Graduate Students must have a graduate degree from an accredited institution and apply to the university, including paying an application fee. Prospective UH Graduate Students must then submit the application form via email to [acachia@uh.edu](mailto:acachia@uh.edu) with **MGM Online Graduate Certificate Application** as the subject line.

### **Certification Requirements for Current UH Graduate Students**

Current UH Graduate Students applying for the Online Graduate Certificate in Museum and Gallery Management Program must have completed a minimum of 9 graduate credit hours with a minimum GPA of 3.0 in a related field which can include (but is not limited to) art, art history, arts leadership, architecture, anthropology, education, history, music, theatre, dance, Spanish, social work, sociology, world cultures and literature. Current UH Graduate Students must submit the application to [acachia@uh.edu](mailto:acachia@uh.edu) with **MGM Online Graduate Certificate Application** as the subject line.

### **Application Deadlines:**

- Fall: August 1
- Spring: December 1

Four (4) courses (12 credit hours) from the following must be completed to successfully to complete the Graduate Certificate:

ARLD 6370: Introduction to Museum and Gallery Management **REQUIRED**

ARLD 6371: Museum and Programming

ARLD 6372: Museum Education and Community Engagement

ARTH 6301: Critical Theory

ARTH 6303: After Theory

ARTH 6380: Museums and Problems of Display

ARLD 6315: PR and Marketing in the Arts

ARLD 6310: Fundraising for the Arts\*

ARLD 6320: Financial Management for the Arts\*

ARLD 6391: Internship Placement (Can be taken any semester upon director's approval)

\*It is highly recommended that students take ARLD 6320 Financial Management for the Arts and ARLD 6310 Fundraising for the Arts if they have not already taken them in a previous degree or certificate track.

If you have further questions, please contact Amanda Cachia, Assistant Director of MA in Arts Leadership Program: [acachia@uh.edu](mailto:acachia@uh.edu).

# The Online Graduate Certificate in Museum & Gallery Management Application

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Last Name
First Name
Middle Name

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Peoplesoft ID
Degree Pursued
UH Department

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Street Address

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City
State
Zip Code

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Phone
Email Address

Courses already taken toward the Graduate Certificate: \_\_\_\_\_

Anticipated graduation date: \_\_\_\_\_

***A \$25 fee will be charged through the MyUH Account at the completion of required coursework in order for the Certificate to be added to official graduate transcript.***

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**Student Signature**
**Date**

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**FOR THE ADVISOR**

Course	Credit Hours	Term Taken	Grade
ARLD 6370 – Introduction to Museum and Gallery Management			
Course			
Course			
Course			

If you have further questions, please contact Amanda Cachia, Assistant Director of MA in Arts Leadership Program: [acachia@uh.edu](mailto:acachia@uh.edu).

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